DIRECTIONS TO THE VENUE

From Aintree: M57 head towards Huyton
Take the M62 (W) / A5080 exit towards Huyton /Liverpool
At the roundabout take the 1st exit onto Windy Arbor Rd
(*) In 0.8 miles turn right at main lights (Tesco is on your right)
At next main lights turn left into Cross Lane then first left

From the M62: Junction 6 head towards Whiston onto Windy Arbor Road
(*) then follow directions as above



Have A Dog Day

Printed & Collated by
www.HaveADogDay.co.uk
M: 07836 325125

The Merseyside Boxer Club

SHOW 2

Schedule of 20 Class
Unbenched Single Breed

OPEN SHOW

To be held under Royal Kennel Club Limited Rules & Show Regulations
Only undocked dogs and legally docked dogs may be entered for exhibition at this show

At **Whiston Town Hall**

Old Colliery Road, Whiston, Merseyside, L35 3QX

On **Sunday 7th February 2027**

Show Opens: 10.15am
Judging (not before): 11.30am

Judge: Mr T Mather (Barklots)

All Judges at this show agree to abide by the following statement:
"In assessing dogs, judges must penalise any features or exaggerations which they consider would be detrimental to the soundness, health and well being of the dog"

Jurisdiction and Responsibilities

The Officers and Committee members of the society holding the licence are deemed responsible for organising and conducting the show safely and in accordance with the Rules and Regulations of the Royal Kennel Club and agree to abide by and adopt any decision of the Board or any authority to whom the Board may delegate its powers subject to the conditions of Regulation F17. In so doing those appointed as officers and committee members accept that they are jointly and severally responsible for the organisation of the show and that this is a binding undertaking (vide Royal Kennel Club General Show Regulations F4 and F5)

Hon. Veterinary Surgeon (on call)
PDSA Building
Woolfall Ave, Huyton, L36 3YD
T: 0151 480 2040 / 2288

Entries and fees to be sent to
Marion McArdle
12 Beeston Drive, Sefton, Merseyside, L30 7QQ
M: 07929 262449
Whiston Town Hall T: 0151 430 7200

Postal Entries Close: Friday 15th January 2027
On-Line Entries Close: Friday 22nd January 2027 *(midnight)*
All wins up to & including 8th January 2027 must be counted when entering any class
www.HaveADogDay.co.uk

OFFICERS & COMMITTEE

Patron: Miss L Mair
President: Mrs M Wildman
Hon. Life Vice President: Mrs Wildman
Chairman: Mrs M Wildman
Vice Chairman: Mr W Hitchen
Secretary: Mrs M McArdle
Treasurer: Mr S McArdle

Committee: Mesdames: P Hitchen, J Sweeney, E Rankin, C Rankin
Messrs: W Hitchen, S McArdle (Jnr), P Potter

ROSETTES

1st to Reserve in all classes
Best in Show, Reserve Best in Show, Best Puppy in Show
Reserve Best Puppy in Show & Best Veteran in Show
Exhibitors will collect their own awards from the stewards table

ENTRY FEES

First Entry £5.50 / Dog
Subsequent Entries £2.00 / Same Dog
Not For Competition £1.00 / Dog
Prepaid Catalogues £1.50 (£2.00 on the day)
Membership: Single £6.00 / Joint £8.00
Life Membership: Single £50.00 / Joint £75.00
Memberships now due - please see reverse of entry form

Cheques and Postal Orders should be made payable to:
THE MERSEYSIDE BOXER CLUB

SPONSORSHIP

Anyone wishing to sponsor a class please send details with your entry
£5.00 per class

ADVERTISEMENTS

£5.00 Full Page / £3.00 Half Page (including photos)
Copy with entries please

NOT FOR COMPETITION / SPECTATOR DOGS

The Officers and Committee reserve the right not to allow spectator dogs in the venue unless they are Royal Kennel Club Registered and entered in 'Not for Competition' on the official entry form

RULES AND REGULATIONS

1. The Show will Open at 10.15am.
2. Dogs will be received at any time but it is the exhibitors responsibility to ensure that exhibits are available for judging when required.
3. Judging will commence not before 11.30am.
4. Exhibits may be removed from the show after all their judging has been completed, the show will close half an hour after all judging has been completed.
5. Entry Fees: First Entry £5.50/Dog, Subsequent Entries £2.00/Same Dog, NFC £1.00. On-line entries at www.haveadogday.co.uk.
6. There will be no prize money on offer at this show.
7. The Committee reserves to itself the right to refuse entries.
8. Puppies under four calendar months of age on the first day of the show are not eligible for exhibition.
9. The mating of bitches within the precincts of the show are strictly forbidden.
10. Best Puppy in Show Where a Best Puppy in Show competition is scheduled the Best Puppy in Show is a puppy which has competed and is unbeaten by any other puppy exhibited at the same show. A puppy is a dog of six and not exceeding twelve calendar months of age on the first day of the Show. The selection of Best in Show may follow the selection of Best Puppy in Show and Best Veteran in Show (if scheduled) respectively. Where the Best in Show is a puppy it may, at the discretion of the judge, be awarded Best Puppy in Show respectively. Where the Reserve Best in Show is a puppy which has only been beaten by an adult dog it may, at the discretion of the judge be Best Puppy in Show respectively. A Baby Puppy is a dog of four and less than six calendar months of age on the first day of the show. Baby Puppy classes may be scheduled at any breed club show. Any Variety Baby Puppy classes may be scheduled at any breed club show. Best Baby Puppy in Breed may be declared in each breed from the dogs entered in the Baby Puppy breed classes. There must be no progression to further competition and Baby Puppies must not be entered in any other classes at a show.
11. Best Veteran in Show A Veteran is a dog of 7 years or more on the first day of the show. Best Veteran in Show: A Best Veteran is declared from any Veteran entered in any breed classes.
12. Best in Show must be selected from the exhibits declared Best of Sex. If a Reserve Best in Show is to be selected, the eligible dogs are those declared Best Opposite Sex and the Reserve Best of Sex to the exhibit declared Best in Show. The dogs declared Best in Show and Reserve Best in Show must not compete in any subsequent competition.
13. Exhibits will not be admitted to Best in Show competition after a period of ten minutes has elapsed since the announcement that exhibits are required for judging, unless they have been unavoidably delayed by previous judging not completed on time, and then only with the special permission of the Show Management.
14. Exhibitors must not pick up dogs by their tails and leads when lifting them nor handle a dog in a manner which causes its feet not touch the ground when on the move. This is not acceptable. Exhibitors should note that such practice would constitute harsh handling and reports of such practice will be referred to the Committee under Royal Kennel Club Show Regulation F11.
15. All exhibitors must be familiar with Royal Kennel Club Regulation F (Annex B) Regulations for the Preparation of Dogs for Exhibition.
16. All dogs resident outside the UK must be issued with a Royal Kennel Club Authority to Compete number before entry to the show/event can be made. All overseas entries without an Authority to Compete number will be returned to the exhibitor/competitor.
17. DOGS IN VEHICLES ON HOT DAYS - See reverse of Entry Form.
18. Anyone whose dog is entered at a Royal Kennel Club licensed event should take all reasonable steps to ensure the needs of their dog(s) are met, and should not put a dog's health and welfare at risk by any action, default, omission or otherwise. Breach of Royal Kennel Club Regulations in this respect may be referred to the Board for disciplinary action under the Royal Kennel Club Rules and Regulations. The use of pinch collars, electronic shock collars, or prong collars, is not permitted at any show licensed by the Royal Kennel Club. This shall apply at the venue or within the precincts of the show.
19. Not for Competition entries will be accepted. Details of each dog so entered must be recorded on the entry form and must be Royal Kennel Club registered. Not for Competition entries will be accepted for dogs aged 3 calendar months of age on the first day of the show.
20. An exhibitor or competitor should ensure that contact details for any handler are available and must be provided upon request in any investigation of a breach of this regulation by such handler.
21. Entry fees will not be refunded under any circumstance unless the Club decides otherwise.

DEFINITIONS OF CLASSES

In the following definitions, a Challenge Certificate includes any Show award that counts towards the title of Champion under the Rules of any governing body recognised by the Royal Kennel Club.
Wins at Championship Shows in breed classes where Challenge Certificates are not on offer shall be counted as wins at Open Shows.
In the case of a dog owned in partnership and entered in Members' classes or competing for Members' Specials each partner must at the time of entry be a member of the Society.
In estimating the number of awards won, all wins up to and including the seventh day before the date of closing of entries shall be counted when entering for any class i.e. **8th January 2027.**
Wins in Variety classes do not count for entry in Breed classes but when entering in Variety classes, wins in both Breed and Variety classes must be counted. First prizes awarded in any classes defined as Special do not count towards eligibility.
If an exhibitor reports before the judging of a class or classes that a dog has been entered which is ineligible, the exhibitor may choose one of the following options:

(1) Withdrawal
The dog may be withdrawn from competition subject to the conditions of Regulation F(1)19.

(2) Transfer

a) If a dog is ineligible for a class or classes as regards its colour, sex, weight or height the Show Secretary shall transfer it to the equivalent class or classes for the correct colour, sex, weight or height and, in the event of there being no equivalent class, Minor Puppy and Puppy excepted to the Open class for the correct colour, sex, weight or height.

b) For an exhibit entered incorrectly in a Minor Puppy Class, Puppy Class or Junior Class, which is over age but under twelve calendar months of age, eighteen calendar months of age or 24 calendar months of age respectively, the Show Secretary shall transfer the exhibit to the Puppy Class, Junior Class or Yearling Class respectively for the correct colour, sex, weight or height and in the event of there being no Puppy, Junior or Yearling Class to the Open Class for the correct colour, sex, weight or height.

c) For any reason other than the above, the Show Secretary shall transfer It to the Open class for the correct colour, sex, weight or height.

d) If an exhibit arrives late and misses a class, even if it is the only class in which the dog is entered, the dog may not be transferred to any other class.

Baby Puppy A baby puppy is a dog of four and less than six calendar months of age on the first day of the show.
Minor Puppy For dogs of 6 and not exceeding 9 calendar months of age on the first day of the Show.
Puppy For dogs of 6 and not exceeding 12 calendar months of age on the first day of the Show.
Junior For dogs of 6 and not exceeding 18 calendar months of age on the first day of the Show.
Yearling For dogs of twelve and not exceeding twenty-four calendar months of age on the first day of the Show.
Novice For dogs which have not won a Challenge Certificate/CACIB/CAC/Green Star or three or more First Prizes at Open and Championship Shows (Minor Puppy, Special Minor Puppy, Puppy and Special Puppy classes excepted, whether restricted or not).
Post-Graduate For dogs which have not won a Challenge Certificate/CACIB/CAC/Green Star or five or more First Prizes at Championship Shows in Post Graduate, Minor Limit, Mid Limit, Limit and Open classes, whether restricted or not where Challenge Certificates were offered for the breed.
Limit For dogs which have not become show Champions under the Royal Kennel Club Regulations or under the rules of any governing body recognised by the Royal Kennel Club, or won 3 or more CC/ CACIB/CAC/Green Stars or won 7 or more First Prizes in all at Championship Shows in Limit or Open Classes confined to the Breed, whether restricted or not at Shows where Challenge Certificates were offered for the breed.
Open For all dogs of the breed for which the class is provided and eligible for entry at the Show.
Veteran For dogs of not less than seven years of age on the first day of the Show.
Special Solid Coloured Confined to Dogs or Bitches of solid colour either fawn or brindle, with white marking confined to the chest and feet.
Not For Competition Societies may at their discretion, accept Not for Competition entries. Societies may accept such entries from breeds of dog not included within the title of the Society and at Shows held over more than one day, such entries may be accepted on any day from any breed.

OPEN SHOW

Judge: Mr T Mather (Barklots)

1	Baby Puppy Dog	2	Baby Puppy Bitch
	Best Baby Puppy in Show will now be declared		
3	Minor Puppy Dog	13	Minor Puppy Bitch
4	Puppy Dog	14	Puppy Bitch
5	Junior Dog	15	Junior Bitch
6	Yearling Dog	16	Yearling Bitch
7	Novice Dog	17	Novice Bitch
8	Post Graduate Dog	18	Post Graduate Bitch
9	Limit Dog	19	Limit Bitch
10	Open Dog	20	Open Bitch
11	Special Solid Coloured Dog / Bitch		
12	Veteran Dog / Bitch		

ABOUT OUR JUDGE

Tom started showing dogs as a schoolboy in the 1960's when he joined the Roby and District Alsatian Training Club. He quickly became a regular exhibitor at every local dog show with his Cocker Spaniel and carried on working in competitive obedience.
Tom and his sister Sara bought their first Bichon in 1975 from Pauline Block and they were amongst the very first exhibitors of Bichon Frise in the UK, their dogs won many awards in the days before the breed was granted championship status by the Kennel Club.
His first Japanese Chin, bought as a puppy, won 16 Challenge Certificates and in her only litter he bred the tiny red and white Champion Barklots Tiger Lily. Tom's friendship with Pamela Cross Stern and Brian Conn led to him showing many of the Sternroc Japanese Chins and Bouvier Des Flandres with some degree of success.
Tom judged at his first Championship Show in 1978 and has previously been approved to award Challenge Certificates to over eighty breeds, all seven groups and Best in Show.
In 1999 he accepted an invitation from Miss Sybil Churchill to join the Crufts Committee and was honoured to be elected Chairman of the Crufts Committee in 2018.
Co-author with Pamela Cross Stern of the Complete Japanese Chin, Tom is the Honorary Secretary of the United Kingdom Toydog Society and a board member of the Royal Kennel Club.
Tom has recently retired after 21 years with Guide Dogs for the Blind.

Donations appreciated for Tea & Coffee
which will be served all day

DATES FOR YOUR DIARY

ANNUAL GENERAL MEETING

Wednesday 24th February 2027
12 Beeston Drive, L30 7QQ
Starting at 7.30pm

Items for the agenda and nominations to be in the hands of the secretary 7 days prior to the meeting

CHAMPIONSHIP SHOW

Sunday 21st March April 2027
Judge: Mr Dale Francis (Longsdale)
Frank Wildman Memorial Stakes Classes Judge: Mrs K Copley-Holland
NEW Venue: Ince Blundell Village Hall
1 Victorias Road, Ince Blundell, Liverpool, L38 6JE

Security at Shows

In light of recent events the Royal Kennel Club would like to issue a reminder to all Societies of the importance of security at dog shows. The Royal Kennel Club understands that due to the nature of dog shows and the quantity of paraphernalia exhibitors bring it would be extremely difficult for show organisers to take on the issue of security alone, therefore we would reiterate the advice being given by the Police and security services, that everyone in the UK should remain vigilant and this applies to those organising and taking part in dog shows.
The importance of exhibitors feeling that they and their dogs are safe when attending a show cannot be underestimated. We would therefore remind you of the importance of the need for show organisers and exhibitors to remain mindful of potential dangers and that all visitors generally need to be vigilant and alert. Furthermore the society should provide robust notification informing exhibitors of where to report to should they see anything suspicious or of concern, and of the evacuation procedures in place.

REGULATIONS FOR THE PREPARATION OF DOGS FOR EXHIBITION F(B)

1 These regulations must be observed when a dog is prepared for exhibition and/or exhibited at any Royal Kennel Club Licensed event. Objections may be referred to the Board for disciplinary action under these Show Regulations and/or disciplinary action under Royal Kennel Club Rule A11.

(a) a dog found to have been exhibited in breach of these Regulations will automatically be disqualified from exhibition at the show and from any award gained thereat.
(b) Unless the exhibitor provides a satisfactory explanation for the dog being exhibited in breach of these Regulations then he/she may be subject to further penalties of either a fine or as listed under Rule A11.

2 (a) No substance which alters the natural colour, texture or body of the coat may be present in the dog's coat for any purpose at any time during the show. No substance which alters the natural colour of any external part of the dog may be present on the dog for any purpose at any time during the show.
(b) Any other substance (other than water) which may be used in the preparation of a dog for exhibition must not be allowed to remain in the coat at the time of exhibition.

3 No act or operation which alters the natural conformation of a dog or any part thereof may be performed except:

(a) Operations certified to the satisfaction of the Board.
(b) The removal of dew claws of any breed.
(c) Operations to prevent breeding provided that such operations are notified to the Royal Kennel Club before neutered dogs are shown.
Nor must anything be done calculated in the opinion of the Board to deceive.

4 The Board without previous notice may order an examination of any dog or dogs at any show. Any examination thus ordered will be made by a person having executive authority who shall have a written directive from the Royal Kennel Club in their possession. Samples may be taken for further examination and analysis.

5 An individual has the right to lodge an objection to a dog only if he/she is the owner or handler of a dog competing in the same breed or class. An objection may however, be lodged by an official of the show or any anyone so deputed by the Royal Kennel Club. It will be the responsibility of the individual who lodges the objection or the official (as appropriate) to substantiate the grounds for the objection. The Royal Kennel Club will substantiate the grounds for an objection made on its behalf.

6 Any objection by an individual related to an infringement of these Regulations must be made in writing to the Show Secretary at his/her office before the close of the Show & the individual must produce evidence of identity at the time of lodging the complaint.

The Merseyside Boxer Club - Membership Application / Renewal 2027

(Delete as necessary)

Surname: ……

Title: ……..…… Mr/Mrs/Miss/Ms/Master

Forename (s): ……

Address: ……

……

……

Postcode: ……

Telephone: ……

E-Mail: ……

Type of Membership: Joint / Single / Junior
(Subject to committee ratification)

Membership Fee: Single £6.00, Joint £8.00, Junior (Under 16) £0.50

Amount Paid: ……

Receipt No: ……

Date of Application: ……..…..

Date of Ratification: ..……..

Your dog is vulnerable and AT RISK if left in a vehicle in high temperatures and even on days considered as slightly warm

Please take care of your dog

If your dog is found to be at risk forcible entry to your vehicle may be necessary without liability for any damage caused

DOGS IN VEHICLES ON HOT DAYS

Your dog is vulnerable and AT RISK if left in a vehicle in high temperatures and even on days considered as slightly warm - please take care of your dog
If your dog is found to be at risk forcible entry to your vehicle may be necessary without liability for any damage caused

Your dog is vulnerable and at risk during hot weather and the Royal Kennel Club offers the following guidance to help guide you through the do's and don'ts travelling to and whilst at Royal Kennel Club licensed events.

- When travelling to a show please take a moment to consider whether the route to the show is on a busy holiday route, and leave earlier to avoid increased time in traffic jams.
- If your vehicle is not air-conditioned seriously consider whether travelling to the show is a good idea at all.
- The vehicle should be as fully ventilated as possible, and plenty of stops should be taken, with lots of water available to drink.
- Ensure your dog is not sitting in full sunlight. There should be plenty of free flowing air around the dog.
- When at the show, never leave your dog in the vehicle.
- Keep the dog in the shade - take your own shade for example a large umbrella and always have plenty of water available to drink so your dog stays well hydrated.
- Avoid your dog taking part in unnecessary exertion, or from standing in exposed sunlight for extended lengths of time.

Remember, if you feel hot your dog is very likely to feel much hotter and dehydrated, and this could lead to dire results. Please look after your dog's welfare.

WARNING: IF YOUR DOG IS FOUND TO BE AT RISK FORCIBLE ENTRY TO YOUR VEHICLE MAY BE NECESSARY WITHOUT LIABILITY FOR ANY DAMAGE CAUSED.

Anyone whose dog is entered at a Royal Kennel Club licensed event should take all reasonable steps to ensure the needs of their dog(s) are met, and should not put a dog's health and welfare at risk by any action, default, omission or otherwise. Breach of Royal Kennel Club Regulations in this respect may be referred to the Board for disciplinary action under Royal Kennel Club Rules and Regulations. The use of pinch collars, electronic shock collars, or prong collars, is not permitted at any show licensed by the Royal Kennel Club. This shall apply at the venue or within the precincts of the show.

Use of Electrical Equipment at Shows

The Royal Kennel Club is becoming increasingly concerned at the amount of electrical equipment being used by exhibitors at shows, including hair dryers and hair straighteners and other grooming devices. Electrical equipment should not be brought to shows unless absolutely necessary. In rare instances where it might be required, it should be PAT tested and permission sought from the secretary of the show before it is used.
The Royal Kennel Club has also been informed of recent instances of exhibitors commandeering certain areas of a venue in order to have access to power points so as to use electrical grooming equipment. This is totally unacceptable and particularly unfair on the breeds whose allocated areas have been cramped because of this selfish behaviour.

The Merseyside Boxer Club

SINGLE BREED OPEN SHOW

Un-benched

Held under Royal Kennel Club Limited Rules and Show Regulations

Sunday 7th February 2027

Whiston Town Hall, Old Colliery Road

Whiston, L35 3QX

Cheques / POs to be made payable to
THE MERSEYSIDE BOXER CLUB
On no account will entries be accepted without fees
£10.00 fee will be charged for any returned cheques

On-Line Entries
www.haveadogday.co.uk

Have A Dog Day

Postal Entries Close
Friday 15th January 2027

On-Line Entries Close
Friday 22nd January 2027

ENTRY FEES: OPEN SHOW (2)

First Entry / Dog	_____ @ £5.50	£ _____
Subsequent Entry / Same Dog	_____ @ £2.00	£ _____
NFC	_____ @ £1.00	£ _____
Pre-paid catalogue *(£2.00 on day)*	_____ @ £1.50	£ _____
Membership Single £6.00 / Joint £8.00		£ _____
M/Membership Lifetime Single £60 / Joint £80		£ _____
Advertisements/Sponsorship	_____ @ £5.00	£ _____
TOTAL		**£** _____

Cheques & POs payable to
The Merseyside Boxer Club

INSTRUCTIONS

This form must be used by one person only (or partnership). Writing MUST BE IN INK OR INDELIBLE PENCIL. Use one line only for each dog. The name of the dog and all the details as recorded with the Royal Kennel Club must be given on this entry form. If an error is made the dog may be disqualified by the Committee of the Royal Kennel Club. All dogs must be REGISTERED at the Royal Kennel Club in the name of the exhibitor. If the registration or transfer of ownership has not been confirmed it must be applied for before the closing date of entries. Exhibitors who require acknowledgement of receipt are advised to include a stamped, self-addressed envelope with their entry. Puppies under 4 months of age on the first day of the Show cannot be entered for competition. On no account will entries be accepted without fees. If a dog is in the process of Registration or Transfer at the time entry is made, add the letters NAF or TAF as appropriate after it's name. Please put classes in numerical order and USE BLOCK CAPITALS throughout when completing this entry form. The Royal Kennel Club Authority to Compete number (for dogs registered and resident outside the UK) must be stated or the entry will be returned.
PLEASE CHECK ALL DETAILS BEFORE POSTING.

Registered Name of Dog (Add ATC Number if applicable)	**Breed**	**Sex**	**DOB**	**Breeder** (if owner put Exh)	**Sire**	**Dam**	**Class (s)**
ATC No :							
ATC No :							
ATC No :							
ATC No :							
ATC No :							

I/We agree to submit to and be bound by Royal Kennel Club Limited Rules & Regulations in their present form or as they may be amended from time to time in relation to all canine matters with which the Royal Kennel Club is concerned and that this entry is made upon the basis that all current single or joint registered owners of this dog(s) have authorised/consented to this entry. I/We also undertake to abide by the Regulations of this Show and to comply with the requirements of the schedule, and not to bring to the Show any dog which has contracted or been knowingly exposed to any infectious or contagious disease during the 21 days prior to the Show, or which is suffering from a visible condition which adversely affects its health or welfare or to bring any dog which has been prepared for exhibition contrary to Royal Kennel Club Regulations for the Preparation of Dogs for Exhibition F (Annex B). I/We agree without reservation that any Veterinary Surgeon operating on any of my/our dogs in such a way that the operation alters the natural conformation of the dog or part thereof may report such operations to the Royal Kennel Club. I/We declare that where any alteration has been made to the natural conformation of the dog(s) the relevant permission to show has been granted by the Royal Kennel Club. I/We further declare that I believe to the best of my knowledge that the dogs are not liable to disqualification under Royal Kennel Club Show Regulations. I/We also confirm that I/we understand the eligibility of the classes entered.

Usual Signature of Owner(s) …… Date ……

Only undocked dogs and legally docked dogs may be entered for exhibition at this show.
Dogs entered in breach of Royal Kennel Club Show Regulations are liable to disqualification whether or not the owner was aware of the breach.
Children under the age of 11 are the responsibility of, and must be accompanied at all times, by a Parent or Guardian.

In the case of joint registered ownership the name of every owner must be given here

NAME (S) _____

ADDRESS _____

_____

POST CODE _____ TEL (STD) _____

E-MAIL _____

All entries (which must be prepaid) to be sent to :
Marion McArdle
12 Beeston Drive, Sefton, Merseyside, L30 7QQ
M: 07929 262449

Your address will appear in the catalogue. Tick to object to publication. See our Privacy Notice for more information. The Privacy Notice sets out how we keep your data safely and compliantly. ☐